

DATE: 17 April 2026
MY REF: Licensing Sub-Committee
YOUR REF:
CONTACT: Democratic Services
TEL NO: 0116 272 7708
EMAIL: committees@blaby.gov.uk

To Members of the Licensing Sub-Committee

Cllr. Shabbir Aslam Cllr. Helen Gambardella Cllr. Janet Forey
Cllr. Becca Lunn (Reserve Member)

Dear Councillor,

A meeting of the **LICENSING SUB-COMMITTEE** will be held in the Brooks Room - Council Offices, Narborough on **MONDAY, 27 APRIL 2026** at **5.30 p.m.** for the transaction of the following business and your attendance is requested.

Yours faithfully



Gemma Dennis
Corporate Services Group Manager and Monitoring Officer

AGENDA

1. Election of Chairman
2. Apologies for Absence
3. Disclosures of Interests from Members

To receive disclosures of interests from Members (i.e. the existence and the nature of those interests in respect of items on this agenda).

4. Application for a Premises Licence at Enderby Mini Market, 55 John Street, Enderby LE19 4LF (Pages 3 - 66)

To consider the report of the Licensing Team Leader (enclosed).



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Blaby District Council

Licensing Sub-Committee

Date of Meeting 27 April 2026
Title of Report **Application for a Premises Licence at Enderby Mini Market, 55 John Street, Enderby LE19 4LF**
Report Author Licensing Team Leader

1. What is this report about?

- 1.1 The Licensing Sub-Committee is required to determine an application for a Premises Licence, relating to Enderby Mini Market, 55 John Street, Enderby LE19 4LF.

2. Recommendation

- 2.1 That the Licensing Sub Committee determines an application in accordance with the Licensing Act 2003.

Having considered the application and representations, members must consider whether to:

- Grant the licence application in full without modification
- Grant the licence application subject to conditions
- Reject the application

Members must give full reasons for any decision made.

3. Reason for Decisions Recommended

- 3.1 The Licensing Act 2003 requires that the Licensing Sub Committee determine the application of a premises licence where relevant representations are received.

4. Matters to consider

- 4.1 Background

The Licensing Authority received a complete application for a Premises Licence on 27th February 2026. The application was submitted in accordance with the requirements of the Licensing Act by the applicant, Mr Amrinder Singh

A copy of the full application is attached at Appendix A.

The steps the applicant proposes to take to promote the licensing objectives are set out in the operating schedule on the application form (Section M).

4.2 Relevant Representations

Responsible Authorities – No representations have been received from any responsible authority.

Other persons- Representations were received from 15 other persons. The representations cover aspects of all four of the licensing objectives. Copies of these representations are attached as Appendix B.

4.3 Appropriate Consultations

The Act requires that the applicant sends a copy of their application to the Licensing Authority and all Responsible Authorities. When the application is accepted the applicant must place a notice detailing the application and the relevant dates for representations to be submitted, once in a local publication and on, at or near to the premises for 28 consecutive days. The Licensing Authority must also display a notice detailing the application on their website for 28 consecutive days commencing on the day after the application has been accepted. All the above requirements were complied with

4.4 Significant Issues

There is no requirement for an EINA to be completed for this report.

4.5 In preparing this report, the author has considered issues related to Human Rights, Legal Matters, Human Resources, Equalities, Public Health Inequalities and there are no areas of concern.

5. Environmental impact

5.1 No Net Zero and Climate Impact Assessment (NZCIA) is required for this report.

6. Appendix

6.1 Appendix A – Premises Licence Application form

6.2 Appendix B – Public Representations

6.3 Appendix C – Blaby District Council Licensing Policy

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LIC361136492

Premises licence to be granted under the Licensing Act 2003

LIC802584123

Privacy Notice

The personal information you supply to Blaby District Council in this form will be processed in accordance with the General Data Protection Regulation (GDPR) and the Data Protection Act 2018 (when in force). We may share this information with other council departments, local authorities, government departments or law enforcement organisations to improve service delivery or for the prevention or detection of crime and fraud where the law allows this. Further information on how we handle your personal information can be found on the [Data Protection Notice web page](#)

Applicant name(s)

Mr Amrinder Singh

Premises details

Name of the premises:

enderby mini market

Postal address of premises:

55 John Street, Enderby, LE19 4LF

Detailed description of the location including the Ordnance Survey references:

Telephone number at premises:

Telephone number not provided

Non domestic rateable value of your premises:

8400.00

Email address:



Application

Applying for a premises licence as:

b) i. A person other than an individual - as a limited company/limited liability partnership

Purpose of application:

I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities

Other applicants**Applicant name:**

Ar Singh limited

Address:

55 John Street, Enderby, LE19 4LF

Registered number:

1205838

Description of applicant:

AR Singh limited

Email:

[REDACTED]

Phone number:

[REDACTED]

Operating schedule - premises**When do you want the premises licence to start?**

20/04/2026

If you wish the licence to be valid for a limited period, when do you want it to end?

No end date given

General description of the premises:

grocery, confectionary, soft drinks alcohol fruit and veg comprises as convenient store

Please state the number of people expected to attend the premises at any one time:

Number not given as less than 5,000 people expected to attend the premises at any one time

Operating schedule - licensable activities**Provision of regulated entertainment - what licensable activities do you intend to carry on from the premises?**

Supply of alcohol

J. Supply of alcohol

Will the supply of alcohol be for consumption?

Off the premises

State any seasonal variations for the supply of alcohol:

Standard days and timings:

Monday Start: 06:00 Finish: 23:00 Tuesday Start: 06:00 Finish: 23:00 Wednesday Start: 06:00 Finish: 23:00 Thursday Start: 06:00 Finish: 23:00 Friday Start: 06:00 Finish: 23:00 Saturday Start: 06:00 Finish: 23:00 Sunday Start: 06:00 Finish: 23:00

Non standard timings:

State the name and details of the individual whom you wish to specify on the licence as designated premises supervisor:

Mr

Amrinder

Singh

Date of birth:

██████████

The address of the individual whom you wish to specify on the licence as designated premises supervisor:

18 Adderley, peterborough, PE3 8RA

Personal licence number:

108447

Issuing licensing authority:

Peterborough city council

K. Concern in respect of children

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children:

no entertainment activities only sale of alcohol

L. Hours premises are open to the public

State any seasonal variations:

none

Standard days and timings:

Monday Start: 06:00 Finish: 23:00 Tuesday Start: 06:00 Finish: 23:00 Wednesday Start: 06:00 Finish: 23:00 Thursday Start: 06:00 Finish: 23:00 Friday Start: 06:00 Finish: 23:00 Saturday Start: 06:00 Finish: 23:00 Sunday Start: 06:00 Finish: 23:00

Non standard timings:

M. Licensing objectives

Describe the steps you intend to take to promote the four licensing objectives:

a) General - all four licensing objectives (b, c, d and e):

The premises will operate in accordance with the Licensing Act 2003 and promote the four licensing objectives. All staff will receive training on licensing law, age verification, refusal of sales, and responsible alcohol retailing. Training records will be kept and refreshed regularly. The Designated Premises Supervisor (DPS) will ensure compliance at all times.

b) The prevention of crime and disorder:

A CCTV system will be installed and maintained in good working order at the premises. Cameras will cover the entrance, exit, and alcohol display areas. Recordings will be retained for a minimum of 28 days and made available to Police or authorised officers upon request. An incident and refusals register will be maintained and available for inspection. Staff will refuse service to intoxicated persons. Clear signage will be displayed stating that theft and anti-social behaviour will not be tolerated. The premises will operate a Challenge 25 age verification policy.

c) Public safety:

The premises will comply with all fire safety and health and safety regulations. Fire extinguishers and emergency lighting will be installed and regularly maintained. Exits will be clearly marked and kept free from obstruction. Staff will be trained in emergency procedures.

d) The prevention of public nuisance:

Notices will be displayed asking customers to respect neighbours and leave the area quietly. No alcohol will be consumed on the premises. Rubbish will be stored and disposed of responsibly and not during unsociable hours. Deliveries will take place during reasonable daytime hours where possible.

e) The protection of children from harm:

The premises will operate a Challenge 25 policy.

Acceptable forms of ID will include passport, UK photocard driving licence, or PASS approved card.

A refusals log will be maintained and regularly reviewed by the DPS.

Staff will receive training on preventing underage sales.

Checklist

To support this application we require a plan of the premises and a completed consent form from the individual you wish to be a Designated Premises Supervisor (DPS).

Please upload the plan of the premises: Maximum 5MB

sandbox-files://69a1bcc83a329718002103

Please upload the consent of new designated premises supervisor: Maximum 5MB

sandbox-files://69a1bc8979b00894745289

Please confirm the following:

I understand that I must now advertise my application, I understand that if I do not comply with the above requirements my application will be rejected, I have read and understood the data protection privacy notice and give the council permission to share my data with other organisations necessary to process my application

It is an offence, under the section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application. Those who make a false statement may be liable on summary conviction to a fine or any amount. I have read and understood the statement:

I have read and understood the statement

It is an offence under section 24B of the Immigration Act 1971 for a person to work when they know, or have reasonable cause to believe, that they are disqualified from doing so by reason of their immigration status. Those who employ an adult without leave or who is subject to conditions as to employment will be liable to a civil penalty under section 15 of the Immigration, Asylum and Nationality Act 2006 and pursuant to section 21 of the same act, will be committing an offence where they do so in the knowledge, or with reasonable cause to believe, that the employee is disqualified.

I have read and understood the statement:

I have read and understood the statement

Please upload the document (first applicant) Maximum 5MB

sandbox-files://69a1bdcd650e6014796996

Signatures

I understand I am not entitled to be issued a licence if I do not have the entitlement to

live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK.

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate.

Signature:

Amrinder Singh

Date:

27/02/2026

Capacity:

Director

Are there any other applicants or agents who have been unable to sign this form?

No

Application fee

The fee is £190.00. Please note, this is not refundable if the application is withdrawn, is too late or is unsuccessful.

Payment authorisation code:

251-47380

OBJECTION RECEIVED BY EMAIL RELATING TO NEW PREMISES LICENCE APPLICATION
- ENDERBY MINI MARKET, JOHN STREET

Dear Madam/ Sir,

I live at [REDACTED] and am writing to protest at the possibility of a licence being given to the 'shop' at 55 John Street.

Our parking situation is poor as there are too many cars for the spaces available, including the car park. It is also a difficult road to drive down due the width of the road and also due to so many cars parked there especially in the evening. So it really is not suitable for extra traffic driving to purchase at the shop.

It is also a quiet residential street again not suitable for the selling of alcohol. I envisage groups (gangs) of youths gathering very near my house. Which I would actually find threatening and scary.

There are also two shops very close to this area which already sell alcohol and everything else you could ever wish to purchase. So unless the shop were to offer very knocked down prices no one will use it. And if everything is cheap, as before mentioned it will attract, youths and the riff raff off the village(of which we have some).

Please reject this proposal.

Thank you

Yours sincerely

Janice Abbott

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OBJECTION RECEIVED BY EMAIL RELATING TO NEW PREMISES LICENCE APPLICATION
- ENDERBY MINI MARKET, JOHN STREET

Licensing Department
Blaby District Council

Dear Sir/Madam,

I am writing to formally object to the application for a premises licence for a new off-licence with proposed opening hours of up to 17 hours per day on what is a narrow residential terraced street.

This street is entirely residential and consists of terraced properties with no driveways or off-street parking. Parking is already extremely limited and is used almost entirely by residents. Vehicles regularly park along both sides of the road, often partly on the kerb simply to allow traffic to pass. As a result, pavement space is frequently restricted.

The introduction of a retail premises at this location would inevitably attract additional vehicles from customers, delivery drivers, and collection services. There is simply no parking capacity available for these vehicles. Short-stay stopping, double parking, or vehicles mounting the pavement would worsen an already difficult situation and would likely obstruct the road.

This raises serious public safety concerns. The street already experiences restricted access due to parked vehicles, and additional traffic would further increase the risk that emergency services such as ambulances or fire appliances could be delayed or prevented from accessing the street when needed.

The current parking situation already creates difficulties for pedestrians. Pushchairs and prams frequently have to navigate around vehicles parked partly on the pavement. There are a number of young families living on the street, and further obstruction would make the road even less safe and accessible for residents. I often get home and there is no legal parking on John Street at all!

I am also concerned about the likely impact of vape and related product sales. Shops selling vapes frequently attract young people who gather outside the premises. This can lead to groups congregating nearby, increased noise, litter, and anti-social behaviour. On a quiet residential street where houses are located immediately next to and opposite the proposed premises, this would have a direct impact on residents' quality of life and sense of safety.

The proximity of the premises to residential homes is another significant concern. Houses are located directly adjacent to and opposite the proposed site, meaning any increase in footfall, noise, deliveries, and late-day activity would occur immediately outside residents' front doors. Extended opening hours of up to 17 hours a day would significantly increase the period of disruption for those living nearby.

There is also no clear need for another alcohol retailer in the village. A 24-hour supermarket is located less than 200 metres away and already provides alcohol sales around the clock. In addition, the village has approximately seven pubs or clubs and at least two other licensed convenience stores. The area is therefore already well served for alcohol sales and licensed premises as well as convenience items .

Given these circumstances, granting an additional off-licence in such a residential location risks undermining several of the core licensing objectives, including:

- The prevention of crime and disorder
- The prevention of public nuisance
- Public safety
- The protection of children from harm

In particular, the potential for increased street congregation, noise, anti-social behaviour, and traffic congestion would have a clear and negative impact on residents and families living on this street.

For these reasons, I respectfully request that the Council carefully consider the cumulative impact this premises would have on the immediate residential area and refuse the application.

Thank you for considering the concerns of local residents.

Yours faithfully

Karen Boot



OBJECTION RECEIVED BY EMAIL RELATING TO NEW PREMISES LICENCE APPLICATION
- ENDERBY MINI MARKET, JOHN STREET

Dear Licensing Dept

I am writing in opposition to the proposed licensing of 55 John Street. The shop is on John Street which struggles a lot with parking and is smack in the middle of a street full of terraced houses with many young children and families with babies that need to sleep at night. 5 minutes round the corner there are 2 pubs, Morrisons, Co Op, vape shop, newsagents, pizza place, bookies with the first 4 selling alcohol, set away from the streets of houses. I'm sure there doesn't need to be more access to alcohol and more traffic on John Street!

Licensing will encourage late night traffic in our street - parking is full at this time, including the small car park opposite.

Please don't agree to this - It will cause a lot of stress and worry for residents just to something that is readily available round the corner!

I'm sure you will get many similar objections from residents on John Street.

Yours faithfully

Linda Dixon


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OBJECTION RECEIVED BY LETTER RELATING TO NEW PREMISES LICENCE
APPLICATION - ENDERBY MINI MARKET, JOHN STREET

With reference to the above application, we object on the following grounds:-

1. We already have far too many outlets selling alcohol in Enderby, i.e. 2 supermarkets, 5 public houses, 2 restaurants AND the village newsagents. We certainly do not want OR need another one!!
2. The worse street for parking in Enderby is John Street, especially before 10am and after 4pm. The overflow car park directly opposite the proposed application is at capacity at all hours of the day, therefore, parking will be virtually impossible!
3. Anti-social behaviour must also be considered, as there can be no guarantee that alcohol and/or vapes/cigarettes will not be sold to people under 18.

Please reject this application taking into account all of the above points we have raised.
Thank you.

Mel and Jane Freer


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OBJECTION RECEIVED BY EMAIL RELATING TO NEW PREMISES LICENCE APPLICATION
- ENDERBY MINI MARKET, JOHN STREET

Dear Licensing Team,

I am writing to make a formal representation regarding the application for a new premises licence at 55 John Street, Enderby, LE19 4LF, submitted by Amrinder Singh, seeking permission for the retail sale of alcohol for consumption off the premises between 6am and 11pm Monday to Sunday.

I submit this representation in relation to the licensing objectives set out in the Licensing Act 2003, specifically the prevention of crime and disorder, the prevention of public nuisance, and the protection of children from harm.

This location sits within a residential area where local residents already experience occasional issues relating to antisocial behaviour. The granting of an off-sales licence permitting alcohol sales from early morning through to late evening raises legitimate concerns about the potential for increased alcohol-related disturbance, loitering, and disorder in the immediate vicinity.

In addition, the premises is located on a narrow residential terraced street where parking is already under considerable pressure. Residents regularly experience vehicles double parking, obstruction of access, and congestion within John Street. The introduction of a retail premises attracting additional short-stay customer visits throughout the day and evening is likely to increase vehicle movements, roadside stopping, engine idling, door slamming, and associated disturbance. This has the potential to add to public nuisance for nearby residents and could create further obstruction on a street that already experiences access difficulties.

I also wish to highlight that a premises approximately a five-minute walk from this location has recently been granted a 24-hour alcohol licence. The introduction of further premises selling alcohol within such close proximity risks increasing the cumulative availability of alcohol within the area. While I appreciate that there is no formal cumulative impact policy in place, the practical cumulative effect of multiple nearby outlets supplying alcohol for off-site consumption is nevertheless a relevant consideration when assessing potential impacts on the licensing objectives.

The premises are situated immediately adjacent to residential properties and close to areas regularly used by families and young people including a primary school, nursery and secondary school. Increasing the availability of alcohol in this immediate locality could undermine efforts to protect children from harm and maintain a safe and quiet residential environment.

For these reasons, I respectfully ask the Licensing Authority to give careful consideration to the likely impact of this application on the surrounding community and the licensing objectives. I request that this representation be formally recorded as an objection to the application.

Please also keep me informed of any Licensing Sub-Committee hearing relating to this matter, as I may wish to attend or provide further representation.

Yours faithfully,
Cllr Hannah Gill

Blaby District Councillor for Enderby

REPRESENTATION FORM

Your name/organisation name/name of body you represent	[REDACTED]
Address of person/organisation making representation	[REDACTED]
Name of the premises you are making a representation about	Off licence convenience store
Address of the premises you are making a representation about	55 John Street

What are you making a representation about?
Please indicate which part of the licence/certificate application you are making a representation about (E.g. terminal hours, music and dancing, operating schedule)
See Below - a Complete Objection to store opening when there are already 3 supermarkets, 2 newsagents selling alcohol including a 24 hours a day site 200m away Morrisons

Your representation must relate to one of the four Licensing Objectives

Licensing Objective	Please provide full details of your concerns regarding the application and include any evidence you may have in support of it. Please use separate sheets if necessary
To prevent crime and disorder	<p>The proposed off-licence raises concerns about an increase in anti-social behaviour within a residential street. The extended opening hours (up to 17 hours per day) may encourage loitering, street drinking, and disturbances, particularly in the evening and late at night.</p> <p>There is concern that the availability of alcohol in this location could attract gatherings outside the premises, leading to noise, littering, and potential conflict, which would negatively affect residents' sense of safety and wellbeing.</p>
Public safety	<p>The street already experiences significant traffic and parking issues, with vehicles frequently parked on pavements and restricting access.</p> <p>This creates a serious concern regarding emergency access. Ambulances, fire services, and other emergency vehicles may struggle to pass through safely. The addition of delivery vehicles servicing the premises is likely to worsen congestion and increase the risk to public safety.</p>

<p>To prevent public nuisance</p>	<p>The proposed operating hours are excessive for a residential area and are likely to result in increased noise and disturbance throughout the day and into the evening.</p> <p>Customers arriving, leaving, or congregating outside the premises—particularly later in the day—could significantly increase noise levels. There are also concerns about littering and general disturbance, which would negatively impact the quality of life for residents.</p>
<p>To protect children from harm</p>	<p>The premises would be located in a residential area where children live and regularly pass through.</p> <p>There are concerns about exposure to anti-social behaviour linked to alcohol consumption, as well as the potential sale of age-restricted products such as alcohol and vapes. This could have a negative influence on young people in the area.</p>

<p>Please suggest any conditions that could be added to the licence to remedy your representation or other suggestions you would like the Licensing Sub Committee to take into account.</p>	<p>If the application is not refused, I would request the following conditions be considered:</p> <ul style="list-style-type: none"> • Reduction of operating hours, particularly in the evening • • No late-night opening • • Restrictions on delivery times to avoid peak and late hours • • Implementation of a strict Challenge 25 policy • • Installation of CCTV covering the premises and surrounding area • • Clear signage to discourage loitering outside the premises • <p>Page 24</p>
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	<p>Regular litter checks and cleaning of the surrounding area</p> <ul style="list-style-type: none">•• <p>No sale of single cans or high-strength alcohol</p> <ul style="list-style-type: none">•
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OBJECTION RECEIVED BY EMAIL RELATING TO NEW PREMISES LICENCE APPLICATION
- ENDERBY MINI MARKET, JOHN STREET

I would like to object to the application for a premises license at the above address.

John Street is a very narrow largely residential street, which already suffers from significant traffic and parking issues. There will be nowhere for customers to park safely without blocking the road, or taking the spaces which are already in short supply for residents.

The hours suggested would be detrimental to the surrounding houses, with noise late into the night.

There is already adequate provision for alcohol sales nearby I more suitable premises at Morrisons, which us open 24 hours and at the Coop, 6am until 10pm and the 3 pubs.

This is not what the village needs or wants.

Carol Harvey



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OBJECTION RECEIVED BY EMAIL RELATING TO NEW PREMISES LICENCE APPLICATION
- ENDERBY MINI MARKET, JOHN STREET

Licensing Department
Blaby District Council

Dear Sir/Madam,

I am writing to formally object to the application for a premises licence for a new off-licence with proposed opening hours of up to 17 hours per day on what is a narrow residential terraced street.

This street is entirely residential and consists of terraced properties with no driveways or off-street parking. Parking is already extremely limited and is used almost entirely by residents. Vehicles regularly park along both sides of the road, often partly on the kerb simply to allow traffic to pass. As a result, pavement space is frequently restricted.

The introduction of a retail premises at this location would inevitably attract additional vehicles from customers, delivery drivers, and collection services. There is simply no parking capacity available for these vehicles. Short-stay stopping, double parking, or vehicles mounting the pavement would worsen an already difficult situation and would likely obstruct the road. I often get home and there is no parking available.

This raises serious public safety concerns. The street already experiences restricted access due to parked vehicles, and additional traffic would further increase the risk that emergency services such as ambulances or fire appliances could be delayed or prevented from accessing the street when needed.

The current parking situation already creates difficulties for pedestrians. Pushchairs and prams frequently have to navigate around vehicles parked partly on the pavement. There are a number of young families living on the street, and further obstruction would make the road even less safe and accessible for residents. I often get home and there is no legal parking on John Street at all!

I am also concerned about the likely impact of vape and related product sales. Shops selling vapes frequently attract young people who gather outside the premises. This can lead to groups congregating nearby, increased noise, litter, and anti-social behaviour. On a quiet residential street where houses are located immediately next to and opposite the proposed premises, this would have a direct impact on residents' quality of life and sense of safety.

The proximity of the premises to residential homes is another significant concern. Houses are located directly adjacent to and opposite the proposed site, meaning any increase in footfall, noise, deliveries, and late-day activity would occur immediately outside residents' front doors. Extended opening hours of up to 17 hours a day would significantly increase the period of disruption for those living nearby.

There is also no clear need for another alcohol retailer in the village. A 24-hour supermarket is located less than 200 metres away and already provides alcohol sales around the clock. In addition, the village has approximately seven pubs or clubs and at least two other licensed convenience stores. The area is therefore already well served for alcohol sales and licensed premises as well as convenience items .

Given these circumstances, granting an additional off-licence in such a residential location risks undermining several of the core licensing objectives, including:

- The prevention of crime and disorder
- The prevention of public nuisance
- Public safety
- The protection of children from harm

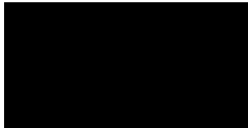
In particular, the potential for increased street congregation, noise, anti-social behaviour, and traffic congestion would have a clear and negative impact on residents and families living on this street.

For these reasons, I respectfully request that the Council carefully consider the cumulative impact this premises would have on the immediate residential area and refuse the application.

Thank you for considering the concerns of local residents.

Yours faithfully,

Jonathan P. Martin



OBJECTION RECEIVED BY EMAIL RELATING TO NEW PREMISES LICENCE APPLICATION
- ENDERBY MINI MARKET, JOHN STREET

Dear Sir/Madam,

I am writing to formally object to the proposal to open an off-licence next door to my home.

I am extremely concerned about the negative impact this will have on the local area and residents. Firstly, the introduction of an off-licence is likely to increase antisocial behaviour. Selling alcohol late into the evening can attract loitering, public drinking, littering and disturbances, which will negatively affect the safety and wellbeing of the neighbourhood.

Secondly, traffic and parking in this area are already extremely problematic. Parking is very limited and the road frequently becomes congested. The addition of a shop selling alcohol will inevitably increase the number of visitors stopping outside the premises, making the current parking and traffic situation significantly worse. This will create inconvenience for residents and could potentially cause safety issues.

Additionally, there are concerns about noise levels. Increased footfall, cars arriving and leaving and people gathering outside the shop could create ongoing noise disturbances, particularly during evening hours when residents expect a quieter environment.

Overall, I strongly believe that allowing an off-licence to operate next to residential properties would have a detrimental effect on the community, impacting safety, traffic conditions, and the quality of life for local residents.


For these reasons, I respectfully ask that this application be carefully reconsidered and refused.

Kind regards,

Jodie

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REPRESENTATION FORM

Your name/organisation name/name of body you represent	Michael James Morley
Address of person/organisation making representation	
Name of the premises you are making a representation about	55 John Street Enderby
Address of the premises you are making a representation about	Premises licence

What are you making a representation about?

Please indicate which part of the licence/certificate application you are making a representation about (E.g. terminal hours, music and dancing, operating schedule)

I am making a representation regarding the granting of a licence for an off licence at this location, particularly in relation to operating hours and the sale of alcohol in a residential area.

Your representation must relate to one of the four Licensing Objectives

Licensing Objective	Please provide full details of your concerns regarding the application and include any evidence you may have in support of it. Please use separate sheets if necessary
To prevent crime and disorder	I am concerned that granting a licence for this premises may lead to an increase in crime and disorder in the area. The shop is located on a busy road and close to the residential terrace housing, which may attract anti-social behaviour, loitering, and potential alcohol-related incidents, especially during evening hours.
Public safety	The location is already a busy road with regular traffic and pedestrians. Increased activity from the off licence, particularly people gathering outside, could create safety risks for both pedestrians and drivers.
To prevent public nuisance	There is a strong concern that this premises could lead to increased noise, littering, and disturbance, particularly late at night. As this is a residential area with terrace houses nearby, this may negatively impact the quality of life for local residents.
To protect children from harm	There are families and children living in close proximity. The presence of an off licence may increase exposure to alcohol-related behaviour and anti-social activity, which is not appropriate in a residential setting.

Please suggest any conditions that could be added to the licence to remedy your representation or other suggestions you would like the Licensing Sub Committee to take into account.	<p>If the licence is to be granted, I would request the following conditions:</p> <ul style="list-style-type: none"> • Restricted opening hours, particularly limiting late-night alcohol sales • Installation of CCTV covering the premises and surrounding area • A strict Challenge 25 policy for alcohol sales • No sale of single cans or high-strength alcohol • Clear signage requesting customers to leave the area quietly • Regular staff monitoring to prevent loitering outside the premises
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REPRESENTATION FORM

Your name/organisation name/name of body you represent	Sarah Morriss
Address of person/organisation making representation	[REDACTED]
Name of the premises you are making a representation about	Off licence convenience store
Address of the premises you are making a representation about	55 John Street

What are you making a representation about?
Please indicate which part of the licence/certificate application you are making a representation about (E.g. terminal hours, music and dancing, operating schedule)
See Below - a Complete Objection to store opening when there are already 3 supermarkets, 2 newsagents selling alcohol including a 24 hours a day site 200m away Morrisons

Your representation must relate to one of the four Licensing Objectives

Licensing Objective	Please provide full details of your concerns regarding the application and include any evidence you may have in support of it. Please use separate sheets if necessary
To prevent crime and disorder	The proposed off-licence raises concerns about an increase in anti-social behaviour within a residential street. The extended opening hours (up to 17 hours per day) may encourage loitering, street drinking, and disturbances, particularly in the evening and late at night. There is concern that the availability of alcohol in this location could attract gatherings outside the premises, leading to noise, littering, and potential conflict, which would negatively affect residents' sense of safety and wellbeing.
Public safety	The street already experiences significant traffic and parking issues, with vehicles frequently parked on pavements and restricting access. This creates a serious concern regarding emergency access. Ambulances, fire services, and other emergency vehicles may struggle to pass through safely. The addition of delivery vehicles servicing the premises is likely to worsen congestion and increase the risk to public safety.
To prevent public nuisance	The proposed operating hours are excessive for a residential area and are likely to result in increased noise and disturbance throughout the day and into the evening. Customers arriving, leaving, or congregating outside the premises—particularly later in the day—could significantly increase noise levels. There are also concerns about littering and

	general disturbance, which would negatively impact the quality of life for residents.
To protect children from harm	The premises would be located in a residential area where children live and regularly pass through. There are concerns about exposure to anti-social behaviour linked to alcohol consumption, as well as the potential sale of age-restricted products such as alcohol and vapes. This could have a negative influence on young people in the area.

Please suggest any conditions that could be added to the licence to remedy your representation or other suggestions you would like the Licensing Sub Committee to take into account.	<p>If the application is not refused, I would request the following conditions be considered:</p> <ul style="list-style-type: none"> • Reduction of operating hours, particularly in the evening • • No late-night opening • • Restrictions on delivery times to avoid peak and late hours • • Implementation of a strict Challenge 25 policy • • Installation of CCTV covering the premises and surrounding area • • Clear signage to discourage loitering outside the premises • • Regular litter checks and cleaning of the surrounding area • • No sale of single cans or high-strength alcohol
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REPRESENTATION FORM

Your name/organisation name/name of body you represent	[REDACTED]
Address of person/organisation making representation	[REDACTED]
Name of the premises you are making a representation about	Amrinder Singh
Address of the premises you are making a representation about	55 John Street, Enderby, LE19 4LF

What are you making a representation about?
Please indicate which part of the licence/certificate application you are making a representation about (E.g. terminal hours, music and dancing, operating schedule)

Your representation must relate to one of the four Licensing Objectives

Licensing Objective	Please provide full details of your concerns regarding the application and include any evidence you may have in support of it. Please use separate sheets if necessary
To prevent crime and disorder	
Public safety	John Street already suffers from severe traffic congestion, speeding and regular "stand-off" situations where drivers race to get through narrow sections of the road. Pavements are frequently obstructed by on-street parking, forcing pedestrians – including young children and elderly residents – into the carriageway. Granting this licence is likely to increase vehicle movements, on-street parking and general congestion throughout the extended operating hours (06:00-23:00 daily), thereby worsening existing road safety risks and creating hazardous conditions for vulnerable road users.
To prevent public nuisance	There is already an established pattern of nuisance associated with people leaving existing licensed premises in the village, including late-night noise and disruptive behaviour as they pass through residential areas. Allowing another off-sales alcohol outlet on this street will inevitably increase the risk of noise, antisocial behaviour, littering and general disturbance, particularly during late evening hours. This will undermine residents' ability to enjoy their homes in reasonable peace and quiet. In addition, there are already multiple shops and licensed premises within easy walking distance that adequately meet local demand for the sale of alcohol. There is no evident community need for an additional licensed outlet at this specific location, especially on a street that is already heavily constrained and primarily residential in character.
To protect children from harm	The increased vehicular and pedestrian traffic associated with this premises, combined with already dangerous road conditions (speeding, obstructed pavements, narrow carriageway), will place children at greater risk when walking to and from school or playing

	<p>in the area. The extended operating hours (from 06:00 daily) will increase these risks throughout the day when children are most likely to be present on the street.</p>
<p>Please suggest any conditions that could be added to the licence to remedy your representation or other suggestions you would like the Licensing Sub Committee to take into account.</p>	<p>I do not believe that conditions can adequately address the concerns raised. The fundamental issue is that John Street is unsuitable for an additional licensed premises due to existing severe constraints relating to traffic, parking, pedestrian safety and residential amenity. I respectfully request that the Licensing Sub-Committee refuses this application in its entirety.</p>

OBJECTION RECEIVED BY EMAIL RELATING TO NEW PREMISES LICENCE APPLICATION
- ENDERBY MINI MARKET, JOHN STREET

Objection of 55 John Street - Amrinder Singh

It's a residential street

Children walking to school

No parking available

Quiet street



Enderby - Leicester - LE19

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OBJECTION RECEIVED BY EMAIL RELATING TO NEW PREMISES LICENCE APPLICATION
- ENDERBY MINI MARKET, JOHN STREET

Dear Licensing,

Please add my objection to the pile of others you have or will no doubt receive regarding this application.

With 3 pubs, 2 supermarkets and 1 licensed newsagent within 300 yards of number 55, one could be forgiven for thinking there is sufficient access to alcohol for anyone in dire need.

John Street has the worst traffic flow and parking availability of any street in the UK, and at 6am, the car park opposite is full. I have no concept of how an off licence / convenience store would receive stock or custom without adding to the chaos.

Having occupied my premises [REDACTED] for the last 5+ years, I can honestly report never seeing the previous cake shop open other than for a charity fundraiser. Closed shops make no difference to traffic flow.

On a commercial note - not that it's any of my business at all, how does the applicant expect to operate a retail business, identical to others nearby but more accessible than 55 for 17 hours a day? Will he be selling under the counter vapes to school kids? Do the council have plans to prevent this?

Whatever the decision, I'm sure the views of the local residents will be thoroughly considered.

with kind regards

Bob Welland

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REPRESENTATION FORM

Your name/organisation name/name of body you represent	JULIE WILLIS
Address of person/organisation making representation	[REDACTED]
Name of the premises you are making a representation about	
Address of the premises you are making a representation about	OFF LICENCE JOHN STREET

What are you making a representation about?
Please indicate which part of the licence/certificate application you are making a representation about (E.g. terminal hours, music and dancing, operating schedule)
OPENING HOURS CONGESTION OF TRAFFIC

Your representation must relate to one of the four Licensing Objectives

Licensing Objective	Please provide full details of your concerns regarding the application and include any evidence you may have in support of it. Please use separate sheets if necessary
To prevent crime and disorder	OPENING HOURS 6AM-11PM. THIS IS A RESIDENTIAL STREET. MAY ATTRACT GROUPS OF
Public safety	YOUNG PEOPLE LEADING TO NOISE AND LITTER. ALREADY PARKING IS AN ISSUE. THE CAR PARK IS FOR
To prevent public nuisance	RESIDENTS ONLY – AND GETTING FROM ONE END OF THE STREET TO OTHER SOMETIMES CAUSES
To protect children from harm	CHAOS NO NEED FOR THIS – 2 SUPERMARKETS AND NEWSAGENT NEAR

Please suggest any conditions that could be added to the licence to remedy your representation or other suggestions you would like the Licensing Sub Committee to take into account.	
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Blaby District Council **Policy**

Licensing Act 2003 – Statement of Licensing Policy, 2023-2028

Original Publish Date	14/12/2004	Review Frequency	Every 2 years	Current Version Publish Date	01/09/2023
Approved By*	Council	Approval Date*	25/07/2023	Version Number	7
Author Job Title	Licensing and Environmental Health Team Leader	Service Area	Environmental Health	Document Register Reference	A 935

*Approved by and 'approval date' are in relation to the most recent version.

Review History

Version*	Reviewed By (Job Title)	Review Completion Date	Brief Description of Changes (add 'no changes required' if applicable)
7	Phil Fasham – Environmental Health Manager	June 2024	No changes needed, policy valid until 2028, review period updated to every 2 years
7	Matt Pickering – Licensing Team Leader	25/07/2023	Inclusion of Public Spaces Protection Orders (PSPO) Inclusion of Street Trading Consent scheme and Sexual Entertainment Venue policy Inclusion of consideration of Public Health Additional text regarding distinction between Planning and Licensing regimes, Additional context to conditions, plus inclusion and reference to the Pool of Model Conditions Inclusion of Basic disclosure requirements Additional context in relation to the delegated functions of a Licensing Committee or Sub-Committee Additional section: Right to Appeal Additional section: Fees Additional section: Contact details
6	Mandy Geary – Senior Licensing Officer	05/09/2018	
5		2015	
4		17/07/2013	
3		14/12/2010	

Version*	Reviewed By (Job Title)	Review Completion Date	Brief Description of Changes (add 'no changes required' if applicable)
2		11/12/2007	
1		14/12/2004	

*Version number remains the same if no significant changes are made upon review.

Document Definition / Approval & Review

Defining the document type and how it is approved and reviewed

Blaby District Council policies **‘outline a set of rules or principles that govern how the council (or services within the council) will operate’**.

Key published documents are approved for publication in line with the approval matrix illustrated in the [Key Published Document Procedure](#).

Unless agreed by exception, key published documents must be reviewed at least **every 3 years** from the date of approval.

Significant updates/changes must also seek reapproval in line with the approval matrix.

Scope

To what and to whom this policy applies

The Council has the responsibility for granting licenses for the sale by retail of alcohol, the supply of alcohol by or on behalf of a club or to the order of a member of the club, the provision of regulated entertainment and the provision of late night refreshment throughout its area.

This policy also:

- Informs applicants about how applications will be reviewed and how a licensed premise is likely to be able to operate within the area of the licensing authority although each application will be examined and considered on an individual basis.
- Informs residents and businesses how applications will be viewed and how their needs will be addressed and supported.
- Is used as a guide by members of the licensing authority in their decision making.
- And is to be used to support decisions made by the licensing authority when those decisions are challenged in a court of law.

Terms & Definitions

Definition of any acronyms, jargon, or terms that might have multiple meanings.

Term	Definition

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1. Introduction

- 1.1. Blaby District Council makes this Statement of Licensing Policy in accordance with Section 5 of the Licensing Act 2003 (the Act). It has been prepared in accordance with the official guidance issued to Local Authorities under section 182 of the Act by the Home Office.
- 1.2. It explains how the Licensing Authority will carry out its role under the Act for the next five years. During this time the policy will be kept under review and where necessary revisions will be made following consultation with the bodies outlined below.
- 1.3. The Council has the responsibility for granting licences for the sale by retail of alcohol, the supply of alcohol by or on behalf of a club or to the order of a member of the club, the provision of regulated entertainment and the provision of late-night refreshment throughout its area.
- 1.4. Our policy will also:
 - inform applicants about how applications will be reviewed and how a licensed premise is likely to be able to operate within the area of the Licensing Authority although each application will be examined and considered on an individual basis,
 - inform residents and businesses how applications will be viewed and how their needs will be addressed and supported,
 - be used as a guide by members of the Licensing Authority in their decision making, and
 - be used to support decisions made by the Licensing Authority when those decisions are challenged in a court of law.

2. Consultation

- 2.1. In developing this licensing policy, the Licensing Authority consults with the persons or bodies set out below:
 - Leicestershire Police,
 - Leicestershire Fire Authority,
 - Leicestershire Health Authority,
 - persons/bodies representing holders of existing premises licences,
 - persons representing holders of existing club premises certificates,
 - persons holding personal licences,
 - bodies representing businesses and residents in its area, and
 - other groups or persons that the Licensing Authority consider appropriate.

3. Licensable Activities

- 3.1. Activities that require licensing under the Licensing Act 2003 are:
 - the retail sale of alcohol
 - the supply of alcohol by or on behalf of a club, or to the order of a member of the club
 - the provision of late-night refreshment
 - the provision of regulated entertainment

3.2. Regulated entertainment requires a licence when it is performed in the presence of an audience for their entertainment and is provided for members of the public or a section of the public or exclusively for the members of a qualifying club and/or their guests or for consideration and with a view to profit. It includes the following:

- a performance of a play,
- an exhibition of a film,
- an indoor sporting event,
- a boxing or wrestling entertainment,
- a performance of live music,
- any playing of recorded music,
- a performance of dance, and
- any similar entertainment to live music the playing of recorded music or performance of dance.

3.3. However, the Deregulation Act 2015 made a number of exemptions to regulated entertainment, when certain criteria are met, that mean a licence or other authorisation is not required. These are particularly in relation to plays, dance, films, indoor sporting events, and both live and recorded music.

4. Fundamental Principles

Background

4.1. The Statement of Licensing Policy sets out how the Licensing Authority will carry out its functions under the Licensing Act 2003. Nonetheless decisions relating to licences will consider, at all times, the merits of the individual case and have regard to this policy as part of a decision-making process.

The Licensing Objectives

4.2. In carrying out its licensing functions under the Act, the Licensing Authority will seek to promote the licensing objectives. The licensing objectives are:

- the prevention of crime and disorder
- public safety
- the prevention of public nuisance
- the protection of children from harm

4.3. Each of the licensing objectives is considered to be of equal importance for the purpose of this policy.

Relevancy & Extent of Control

4.4. This policy concerns the regulation of licensable activities on licensed premises, by qualifying clubs and at temporary events within the terms of the Act. The conditions attached to the licence or other authorisation issued under the Act will be focused on matters within the control of the licensee or other person who is granted a licence or authorisation and will be centred on and around the premises or place(s) being used for licensable activities and the vicinity of those premises and places.

4.5. Licensing law is not the primary mechanism for the general control of nuisance and anti-social behaviour by individuals once they are away from the direct control of the licensed premises, club, or others with relevant authorisations.

- 4.6. However, licensing law is a key aspect for the successful control and management of leisure and entertainment in town centres. With this in mind, the Licensing Authority would expect all licensees to be responsible for minimising the impact of their activities and the behaviour of their patrons or guests on others within the vicinity of their premises and will require licence holders to demonstrate that they have taken appropriate action.

Balance

- 4.7. The Licensing Authority will look to achieve a balance between leisure/entertainment and the needs of residents and other businesses for an acceptable environment and quality of life.
- 4.8. This policy will not undermine the right of any individual to apply for a variety of permissions and to have any such application considered on its individual merits. Nor will it override the right of any person to make representation to an application or seek a review of a licence where provision has been made for them to do so in the Act.

5. Licensing Hours

- 5.1. The Licensing Authority recognises that providing consumers with greater choice and flexibility is important for a thriving evening and night-time economy. It is recognised that flexible and varied licensing hours are important to ensure that a concentration of customers leaving licensed premises simultaneously is avoided. However, this will be balanced very carefully against the duty to promote the four licensing objectives and the rights of local residents to peace and quiet.
- 5.2. Fixed trading hours will not be set for particular geographical areas. In making decisions in respect of hours, the Licensing Authority will have regard to any representations received, the guidance and to this policy, with the aim of properly promoting the licensing objectives.
- 5.3. In relation to shops and other retail outlets supplying alcohol for consumption off the premises, the general policy will be to allow sales of alcohol at all times when the premises are open for business. Any decision not to allow sales of alcohol at particular times will be based on evidence of the need to prevent crime, disorder, and public nuisance (following relevant representations).

6. Promotion of the Licensing Objectives

- 6.1. The Licensing Authority is required to carry out its functions to promote the licensing objectives.
- 6.2. Licence applications should be accompanied by an operating schedule that includes the steps that the applicant proposes to take to promote the licensing objectives. The Licensing Authority expects that the process of developing the operating schedule will include a thorough risk assessment with regard to the licensing objectives, which will assist in identifying those steps.
- 6.3. Applicants are urged to discuss their proposals with the Licensing Authority and responsible authorities prior to submitting an application. This will enable them to seek advice when formulating their operating schedule and may avoid the need for a hearing in response to relevant representations made by responsible authorities. The responsible authorities are:
- This Licensing Authority
 - Leicestershire Constabulary

- Leicestershire Fire and Rescue Service
- Blaby District Council's Environmental Health Service
- Blaby District Council's Planning Department
- Leicestershire County Council Trading Standards Service
- Leicestershire County Council Public Health Department
- Home Office

- 6.4. Licensing Authorities can now act as a responsible authority in their own right. The Licensing Authority will determine when it considers it appropriate to act in its capacity as a responsible authority. Any such decision will be made with a view to promoting the licensing objectives and having regard to this policy and the guidance issued under Section 182.
- 6.5. In acting in its role as Licensing Authority and Responsible Authority, this Licensing Authority will ensure that there is a clear separation of responsibilities to ensure procedural fairness and eliminate conflicts of interest. The officer acting for the responsible authority will not be involved in the administrative process of the application or review and will not discuss the merits of the case with those involved in making the determination by the Licensing Authority. The officer advising the Licensing Committee will be a different person from the officer who is acting as the responsible authority.
- 6.6. This Licensing Authority will not act as a responsible authority on behalf of other parties' i.e., local residents, local councillors, or community groups. Such parties can make relevant representations to the Licensing Authority in their own right. However, if such parties have failed to act and the Licensing Authority is aware of relevant grounds to make a representation then this Licensing Authority may choose to act in its capacity as a responsible authority.
- 6.7. This Licensing Authority will also expect that other responsible authorities should intervene where the basis for that intervention falls within the remit of other responsible authorities i.e., the police should make representations on issues that undermine the crime and disorder licensing objective. This Licensing Authority will work with other responsible authorities to provide relevant intelligence that may provide more information in relation to their own evidence.

7. Prevention of Public Nuisance

- 7.1. The Licensing Authority is committed to minimising the loss of "personal amenity" in the District by working in close partnership with Leicestershire Constabulary, Environmental Health and licence holders and their managers.
- 7.2. The Licensing Authority considers that a risk assessment should be carried out by applicants to determine the potential effect on neighbouring premises.
- 7.3. The Licensing Authority intends to interpret "loss of amenity" in its widest sense, and takes it to include such issues as noise, light, odour, litter, and anti-social behaviour. Where these matters impact on those living, working or otherwise engaged in normal activity in an area, with particular regard to noise-sensitive areas, e.g., nursing homes, hospitals, or places of worship etc., the Licensing Authority will consider applying additional conditions as appropriate.
- 7.4. The Licensing Authority recognises the importance of its culture, leisure, and local economy to promote live music, dancing and theatre for the wider cultural benefits of the community as a whole.

- 7.5. When making applications, in providing evidence within the operating schedule that suitable and sufficient measures will be in place to address the public nuisance objective, applicants should consider the following matters, where appropriate:
- a) Measures taken or proposed to be taken to prevent noise and vibration escaping from the premises. This would include music, ventilation equipment noise and human voices, whether or not amplified. Such measures may include the installation of soundproofing, air conditioning, acoustic lobbies, and sound limitation devices.
 - b) Measures taken or proposed to be taken to prevent unreasonable disturbance by customers and staff arriving or departing from the premises and delivery of goods and services.
 - c) Measures taken to control light to ensure that it does not stray outside the boundary of the premises such as to give rise to problems to residents.
 - d) In the absence of locally available public transport, sufficient provision for access to taxis and private hire services.
 - e) The use of gardens and other open-air areas.
 - f) Other appropriate measures to prevent nuisance, such as the employment of registered door supervisors or the use of CCTV following advice from the Crime Reduction Officer (or officer of equal status).
 - g) Proposals to use effective means of reducing disorder by communicating with other licence holders and the police; this could include relevant information which may relate to the potential for anti-social or criminal behaviour.
- 7.6. Licensing Authority will need to be satisfied that the type of Regulated Entertainment provided will be suitable for the location in which the premises are situated. Due to the different considerations that will apply, the operating schedule must also specify:
- a) whether any musical entertainment will include amplified music,
 - b) the proposed nature of the indoor sporting event(s), and
 - c) whether members of the public are allowed to participate in the entertainment, other than as audience/spectators.
- 7.7. Any change to the categories of entertainment to be provided will require a formal variation of the licence.

8. Prevention of Crime and Disorder

- 8.1. The Licensing Authority is committed to reducing crime and disorder across the District through its statutory duty under the Crime and Disorder Act and its links with the Police and Community Safety Partnership.
- 8.2. When preparing an operating schedule, applicants for a premises licence or club premises certificate will need to consider reasonable steps to reduce crime and disorder. Applicants will be expected to provide evidence that suitable and sufficient measures will be in place to address the crime and disorder objective.
- 8.3. Applicants should consider the following matters, where appropriate:

Irresponsible Drinks Promotions

- 8.4. The Licensing Authority supports a positive approach to the marketing of alcohol and the management of licensed premises that promotes responsibility in the consumption of alcohol.

- 8.5. All premises that sell alcohol are subject to mandatory conditions which make irresponsible drinks promotions illegal. A subjective judgement will be required when determining whether a drinks promotion is irresponsible or not. Applicants should show that they will undertake all reasonable steps to ensure that they or their staff do not engage in, arrange, or promote such promotions.

CCTV

- 8.6. The presence of CCTV cameras can be an important means of deterring and detecting crime at, and immediately outside, the licensed premises. Conditions should not just consider a requirement to have CCTV on the premises but also the precise siting of each camera, the requirement to maintain cameras in working order and to retain recording for an appropriate period of time. Leicestershire Police will provide advice to applicants preparing an operating schedule on the installation and maintenance of CCTV.

Door Supervision

- 8.7. Door supervisors can be used to ensure that only appropriate persons are admitted to the premises and assist with the operation of proof of age schemes. They can also be used to ensure that people waiting to enter licensed premises behave in an orderly manner. They can be valuable in:
- keeping out excluded individuals (subject to bans imposed by the courts or the licence holder), and
 - searching and excluding those suspected of carrying illegal drugs or carrying offensive weapons.
- 8.8. Where door supervisors are conducting security activities there will be a condition attached which specifies that they would have to be registered with the Security Industry Authority.
- 8.9. The operating schedule may also need to indicate the number of door supervisors, the displaying of name badges and proof of registration, where and during what times they will be stationed at the premises.

Staff Training

- 8.10. Adequate and appropriate staff training forms a vital part of ensuring licensed premises are properly run so that they promote the licensing objectives. The applicant should set out what steps have been or will be taken to ensure all staff are trained in crime prevention. This should include what measures will be taken to raise staff awareness to discourage and prevent the use and/or dealing of drugs on the premises.

Record Keeping and Reporting

- 8.11. The Licensing Authority considers that proper records of all instances of refusal to sell alcohol and incidents of crime and disorder must be recorded. These records shall be immediately available to police and licensing officers on request. It is expected that all incidents of crime and disorder are reported to the police.

Boxing & Wrestling

- 8.12. Boxing and wrestling events performed before an audience will require an authorisation under the Licensing Act. Before granting an authorization, the Licensing Authority will want to be satisfied that adequate measures have been taken to ensure that crowd disorder does not occur. Prior to application the Licensing Authority recommends that a

risk assessment should be undertaken to determine what steps are necessary to promote the licensing objective and this will include:

- Adequate and proper door supervision.
- Police supervision on site during the event.
- Not holding fights between contestants which have resulted in disorder in the past.
- Bare knuckle and some other forms of boxing which are illegal – Leicestershire Police should be contacted for advice prior to events being organised.

8.13. The Licensing Authority will consider any conditions, where these are deemed appropriate to the individual style of the premises and the activities set out in the operating schedule, including:

- Prohibiting the sale of alcohol in bottles for consumption on the premises, to prevent their use as weapons.
- Requiring drinking vessels to be made of reusable plastic or toughened glass.
- Appropriate measures to prevent overcrowding in a premises.
- Ensuring drunkenness is not tolerated on licensed premises.
- Carrying out a risk assessment where the event is not part of the premises usual business, or the events are promoted by a third party.

8.14. It should be noted in particular that it is unlawful under the 2003 Act:

- to sell or supply alcohol to a person who is drunk,
- to knowingly allow disorderly conduct on licensed premises,
- for the holder of a premises licence or a designated premises supervisor to knowingly keep or to allow to be kept on licensed premises any goods that have been imported without payment of duty or which have otherwise been unlawfully imported, and
- to allow the presence of children under 16 who are not accompanied by an adult between midnight and 5am at any premises, licensed for the sale of alcohol for consumption on the premises, and at any time in premises used exclusively or primarily for the sale and consumption of alcohol.

9. Public Safety

9.1. Most premises are subject to a range of legislative requirements and regulatory regimes such as the Health and Safety at Work Act and the Regulatory Reform (Fire Safety) Order 2005 aimed at protecting public safety. The Licensing Authority does not intend to duplicate requirements of existing statutory provisions. However, premises will be expected to ensure a level of compliance that promotes public safety.

9.2. Applicants are advised to demonstrate through their operating schedule that their proposals will not have a negative impact on public safety. The measures that are appropriate to promote public safety will vary from premises to premises and will include such things as:

- Fire safety
- Safe capacities
- Safe admission and departure for those using the premises
- Maintenance and repair
- CCTV and appropriate lighting

9.3. Applicants should consider when making an application what steps they will take and how they will promote the public safety objective.

- 9.4. In all circumstances the Responsible Person should know and adhere to capacity limits (occupancy figures) and shall comply with their appropriate Fire Safety Order.
- 9.5. In certain premises such as outdoor venues, where existing legislation does not provide adequately for the safety of the public, consideration will be given to conditions that promote all necessary measures to ensure the public are not at risk at these premises. Examples of this would be:
- Setting safe capacity limits for all or separate parts of the premises
 - Provision of staff to control admission and customers once inside the venue, be that indoors or outdoors

10. Protection of Children from Harm

- 10.1. The Licensing Authority will carry out its responsibility to ensure the promotion of the licensing objective for protecting children from harm. In doing this it will expect applicants for a premises licence or club premises certificate to set out in the operating schedule accompanying their application the measures that they will take to protect children from harm.
- 10.2. The Licensing Authority will also take into account any representation made by Leicestershire Constabulary who are the lead authority for child protection in relation to applications, licences and notices issued under the Act. It is expected that Leicestershire Constabulary will make representation to any application where they have any concerns for the welfare and/or protection of children.
- 10.3. Licences will be sought for a wide variety of premises including theatres, cinemas, restaurants, concert halls, cafes, late night take-away, pubs, bars, and nightclubs. It is not possible for this Policy to anticipate every situation where children may be at risk. The Licensing Authority will not therefore impose general conditions that apply to all premises but will consider how the licensing objectives can be best promoted in each particular case.
- 10.4. The Licensing Authority will not seek to limit the access of children to licensed premises unless it is necessary to protect children from harm where relevant representations are received. While each case will be judged on its own merits, the following sets of circumstances are likely to give rise to particular concern for the protection of children. Where these or similar activities are to take place at premises to be licensed, the Licensing Authority would expect applicants, when preparing operating schedules to outline in detail the steps that they intend to take to protect children from harm on such premises. The activities include:
- a) Where entertainment or services of an adult or sexual nature are commonly provided.
 - b) Where the premises have a reputation for underage drinking.
 - c) Where current or intended staff at the premises have convictions for serving alcohol to minors or for other matters relating to children.
 - d) Where the premises have a known association with drug taking or dealing.
 - e) Where there is a strong element of gambling on the premises (but not simply a small number of cash prize gambling machines).
 - f) Where the premises are situated in the immediate vicinity of a school or college.
 - g) Where the premises or the immediate vicinity of the premises is known to be a focal point for children and young people under 18 to congregate.
 - h) Where the supply of alcohol for consumption on the premises is the exclusive or primary purpose of the services provided at the premises.

- 10.5. Conditions will not be imposed that require the admission of children. This will remain a matter for the discretion of the licensee.
- 10.6. The range of options available to limit the access of children to licensed premises that may be considered if relevant representations are received include:
- a) limitations on the hours when children may be present,
 - b) age limitations (for those below 18 years of age),
 - c) limitations or exclusions of the presence of children under a certain age when specified activities are taking place,
 - d) requirements for an accompanying adult,
 - e) limitations on the parts of premises to which children might be given access, and
 - f) in exceptional cases, full exclusion of people under 18 from the premises when any licensable activities are taking place.

Children and Cinemas

- 10.7. Licensees will be expected to prevent children from viewing films that are unsuitable because of the age classification of the film that has been imposed by the British Board of Film Classification or other film classification board approved by the Licensing Authority. Children will not be permitted to view uncertified films, unless the Licensing Authority has given permission following a formal authorisation process.

Children and Regulated Entertainment

- 10.8. The Licensing Authority will expect that where a significant number of unaccompanied children will be present during a regulated entertainment event, the licensee should have a child protection policy in place to carry out suitable checks on staff before they take up employment. In addition, they will ensure that an adequate number of adult staff will be present to control the access, egress, and safety in and around the premises. The licence holders should take into account the number of children to be present, the age of the children, the type of entertainment and the characteristics of the premises, and any other factor that may be relevant.

Children and the Sale of Alcohol

- 10.9. Since October 2010, a mandatory condition is imposed on all licensed premises to adopt and implement a proof of age scheme in licensed premises. The Licensing Authority supports as best practice that licensed premises adopt and sign up to the "Challenge 21" scheme that is administered by the police and trading standards. The Licensing Authority supports PASS cards complying with the Proof of Age Standards Scheme (PASS) launched by the British Retail Consortium as the most effective means of proving age.

11. Consideration of Public Health

- 11.1. The misuse of alcohol is a significant public health challenge, and it is recognised that alcohol can contribute to a variety of harms, including health, economic, social and community harms. Alcohol contributes to more than 60 diseases and health conditions and represents 10% of the burden of disease and death in the UK, placing it in the top three lifestyle risk factors after smoking and obesity.
- 11.2. The availability and density of alcohol outlets are associated with increased numbers of alcohol related hospital admissions, alcohol related mortality and higher levels of alcohol consumption generally. Evidence also suggests that exposure to alcohol advertising is associated with the onset of drinking in children and increased consumption among young people who already drink.

- 11.3. Leicestershire County Council Public Health has responsibility for commissioning local substance misuse treatment services and to improve and protect the health and wellbeing of the population in Leicestershire. Public Health is also in a position to recognise and make links to the wider health inequalities associated with alcohol and alcohol misuse. For example, the impact of harmful drinking and alcohol dependence is much greater for those experiencing the highest levels of deprivation.
- 11.4. Whilst there is no public health licensing objective, Directors of Public Health are a Responsible Authority and are included in the premises licensing process to provide a health perspective and bring evidence from the health sector into licensing processes and decisions.
- 11.5. As a Responsible Authority, Public Health will work with the Licensing Authority and other partners to ensure the links between the density of licensed premises, alcohol availability and indicators of health-related harm inform licence decisions and promote the licensing objectives. Where there is evidence, Public Health has the ability to make representations in its own right or to support representations by other Responsible Authorities. Such representations can potentially be made on the grounds of upholding all four of the licensing objectives.
- 11.6. Although indicators, including admissions for alcohol specific conditions, are similar or below the national average for both Leicestershire and Blaby District, it is recognised that inequalities may still exist within this picture at a lower level than current available data captures.
- 11.7. Alcohol related harm still poses a risk to our communities and licensing policy can play an important role in contributing to reducing the levels and impact of alcohol consumption.
- 11.8. Applicants are therefore encouraged by the Licensing Authority and Public Health to carefully consider the health impacts of their proposed activities in relation to the licensing objectives, and for those considerations to be reflected in their applications and operating schedules.

12. Consideration of Cumulative Impact

- 12.1. In certain situations, the number, type, and density of premises selling alcohol may be associated with serious problems of nuisance and disorder. Cumulative impact is the potential impact on the promotion of the licensing objectives of several licensed premises concentrated in one area. In these circumstances, where evidence is brought to the attention of the Licensing Authority which supports the need for a special policy, it will consider the evidence and if satisfied, where appropriate and necessary, will include an approach to cumulative impact in its Policy. A cumulative impact assessment (CIA) may be published by a Licensing Authority to help it limit the number or types of licence applications granted in areas where there is evidence to show that either/or the number or density of licensed premises in the area is having a cumulative impact leading to problems that undermine the licensing objectives.
- 12.2. The Licensing Authority recognises that there can be confusion about the difference between “need” and “cumulative impact” of premises on the licensing objectives. “Need” is not a matter for a Licensing Authority in discharging the licensing functions or for this Policy. Conversely, the cumulative impact of licensed premises on the promotion of the licensing objectives is a proper matter for the Licensing Authority and its licensing committee to consider.
- 12.3. The Licensing Authority recognises, however, that any such policy cannot be absolute, and it would continue to consider each application properly on its merit and for licences

that are unlikely to add significantly to the problems of cumulative impact the application would be granted. In considering whether to adopt a CIA, the Licensing Authority will take the following steps:

- a) identification of the concern raised in relation to the 4 licensing objectives,
- b) assessment of the causes, and evidence of the problems,
- c) where it can be demonstrated that disorder and nuisance is arising as a result of customers of licensed premises, identifying the area from which problems are arising and the boundaries of that area,
- d) consult with those specified in section 5(3) of 2003 Act and provide details and reasoning, and
- e) subject to the outcome of consultation, adopt and publish the CIA, as provided for in this Policy.

Representations

- 12.4. Once a relevant representation has been received to engage a CIA, there is a rebuttable presumption that the applications which are likely to add to the existing cumulative impact will normally be refused unless the applicant can demonstrate in the operating schedule that there will be no negative cumulative impact on one or more of the licensing objectives.
- 12.5. If no relevant representations are received to engage any special policy, then the Licensing Authority must grant the application in terms that are consistent with the operating schedule submitted.

Review

- 12.6. The Licensing Authority will review any CIA adopted within 3 years. It will then consider whether it remains of the opinion of those set out in the initial assessment.

Restrictions on Cumulative Impact Assessment

- 12.7. A CIA will not be used to:
 - a) remove a licence when representations are received about problems with existing licensed premises,
 - b) justify the rejection of variations to a licence except where those variations are directly relevant to the CIA,
 - c) examine issues about the "need" for further licensed premises, which is a matter for market forces and not for the licensing regime,
 - d) indirectly fix a terminal hour for premises licences in a particular area,
 - e) adopt quotas that pre-determine the individual merits of any application.

Other Mechanisms Available for Controlling Cumulative Impact

- 12.8. The Licensing Authority recognises that once away from licensed premises, there is always a risk that a minority of consumers will behave badly and unlawfully. In these circumstances, there are other mechanisms available for addressing such issues, including:
 - Planning controls
 - Community protection notices
 - Controlled drinking spaces (Public Spaces Protection Orders)
 - Police enforcement of existing laws on anti-social behaviour
 - Designation of areas where alcohol may not be consumed publicly

- Confiscation of alcohol from adults & children in designated areas
- The closure of licensed premises for up to 24 hours on grounds of disorder, likely disorder, or excessive noise
- Powers to seek review of a Premises Licence or Club Premises Certificate
- Introduction of an early morning alcohol restriction order
- Introduction of a late-night levy

13. Integrating Existing Strategies and Policies

13.1. The Licensing Authority will seek to achieve integration with other strategies set out below and will consult with the appropriate organisations to achieve this.

Blaby and Hinckley and Bosworth Community Safety Partnership Strategy

13.2. The Licensing Authority recognises its responsibility to address issues relating to crime and disorder and is committed to working together, with other partners, to make Blaby District a safe and attractive area in which to live, work, study and socialise.

13.3. In making decisions, the Licensing Authority will consider the Blaby and Hinckley and Bosworth Community Safety Partnership Strategy, especially relating to:

- Reducing the opportunities for crime to occur
- Tackling disorder and anti-social behaviour
- Reducing the fear of crime
- Combating the use of drugs
- Reducing harm caused by alcohol
- Raising awareness of child criminal exploitation and modern day slavery

Street Trading Consent Scheme

13.4. Blaby District Council administers a Street Trading Consent scheme. The whole District is considered to be a consent area. Those street traders who provide hot food or drink between 23:00 and 05:00 hours also require a premises licence under the Licensing Act 2003. Street traders equipped with a mobile catering vehicle may apply for a premises licence to supply late night refreshment but as part of the application process will be required to provide the details of the area in which they want to trade. This trading area will be quite well defined within the broader landscape and will act as the 'premises'. Trading will not be allowed outside the 'premises' area. The applicant will also be required to provide a description including photographs of their mobile catering vehicle. To make a change to the vehicle or the 'premises' trading area, a licence holder will be required to submit a fresh premises licence application.

Sex Establishments and Sexual Entertainment Venues (SEV)

13.5. The Council introduced its SEV policy in June 2011. Where an applicant holds a SEV licence, it is likely that any conditions of its operation will be integrated with any Licensing Act authorisation. Failure to comply with any conditions may result in the premises licence/club premises certificate being reviewed.

Sustainable Community Strategy (SCS)

13.6. Blaby District Council has developed a Sustainable Community Strategy (SCS) which sets out the long-term vision for the District of Blaby and explains what the Council, through Blaby Together, plan to do to achieve this.

- 13.7. The SCS aims to identify the priorities for an area then, by working with the community, sets out plans to improve the quality of life for people within the area.
- 13.8. The Licensing Authority is committed to promote the short and long ambitions of the strategy, particularly those priorities which relate to the success of our arts, heritage, parks and green/open spaces, neighbourhood facilities, markets, festivals and public events, media, libraries and literature, sport, plays, faith and worship, tourism, restaurants and bars and creative industries.
- 13.9. This Policy will assist with the vision set out in the Sustainable Community Strategy for Blaby District by:
- a) monitoring the impact of licensing on the provision of regulated cultural activities and entertainment, such as live music, theatre, dance, and festivals, and encourage the promotion of these activities for the wider cultural benefit of our community,
 - b) creating a dialogue with the cultural sector about the impact of the licensing policy and work with our partners to balance different interests,
 - c) seeking to ensure that conditions attached to licences do not deter live music, festivals, theatre, sporting events etc., by imposing only those conditions which are considered appropriate, reasonable, and proportionate,
 - d) seeking to ensure that conditions attached to licences do not deter new or small-scale groups/activities in communities by imposing conditions which will lead to costs which are disproportionate to the size of the event, and
 - e) seeking to create an environment which minimises nuisance and anti-social behaviour connected to cultural activity and events, but without undermining the Council's commitment to increase access to cultural participation as a fundamental human right.

14. Planning and Building Control

- 14.1. The Licensing Authority will ensure that planning permission, building control approvals, and licensing regimes are separated to avoid duplication and inefficiency. The planning and licensing regimes involve consideration of different (albeit related) matters.
- 14.2. Applicants may wish, and will be encouraged, to seek advice regarding planning permission or building control approval from the appropriate authority prior to submitting an application under the Act. The licensing sub-committee are not bound by decisions made by a planning committee and vice versa.
- 14.3. If there are circumstances when, as a condition of planning permission, a terminal hour has been set for the use of premises for commercial purposes, where these hours are different to the licensing hours, the applicant must observe the earlier closing time. Premises operating in breach of their planning permission would be liable to prosecution under planning law.
- 14.4. Where the operation of an existing business or community facility could have a significant adverse effect on new development (including changes of use) in its vicinity, the applicant (or 'agent of change') should be required by the local planning authority to provide suitable mitigation before the development has been completed.

15. Promotion of Equality

- 15.1. Developing this policy, the Licensing Authority has recognised its responsibility under the Public Sector Equality Duty (PSED), Section 149 of the Equality Act 2010. The aims of the PSED are to eliminate unlawful discrimination; promote equality of opportunity and foster good relations between different groups of people.

15.2. The PSED requires the Council to give consideration to the protected characteristics stated under Section 149: age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

15.3. The Licensing Authority is aware that there may be particular sensitivities of certain buildings, for example religious buildings, to certain licensable activities taking place in close proximity. Where this proximity has an impact on the promotion of one or more of the licensing objectives this would be a matter the Licensing Authority could consider. However, where appropriate the Licensing Authority will implement the following actions, which have been identified as being necessary to promote equality, and within the scope of the Act and supporting guidance:

- the Policy will be available on the internet, and in other formats upon request,
- the licensing objective of protecting children from harm will be promoted,
- where appropriate action will be taken to ensure the safety of vulnerable people in licensed premises,
- support will be offered to licence applicants, licence holders and potential objectors who are socially excluded,
- account will be taken of the effect of specific applications on community cohesion, including the need to balance the benefits of cultural and community activities with limited local disturbance, and
- action will be taken to ensure that all applications, particularly those for disadvantaged groups, are dealt with fairly.

16. Disabled Access

16.1. The guidance supporting the Act advises that conditions relating to disabled access should not be attached to licences, as this would duplicate existing statutory requirements. The Licensing Authority therefore takes this opportunity to remind applicants and operators of premises of their duties under the Equality Act 2010.

17. Transport

17.1. The Transport Strategy is set out in the Leicestershire Local Transport Plan (LTP) produced by Leicestershire County Council. The plan sets out the main proposals for achieving an integrated transport system to tackle the adverse impacts of traffic growth.

17.2. The LTP policies seek to ensure that alternatives to the use of the private car are available. These alternatives include walking, cycling and public transport (bus, rail and taxi). They are operated in conjunction with land use policies to seek to ensure that development takes place in locations where these alternatives can be best provided.

17.3. Taxis provide a useful role in transporting people, particularly at times when bus services are not well provided. They offer a flexible, accessible door to door service.

18. Duplication

18.1. The Authority will avoid duplication with other regulatory regimes insofar as attaching conditions to premises licences and club premises certificates.

18.2. Conditions will only be attached where they are necessary for the promotion of licensing objectives. Matters already provided for in other legislation will not be considered necessary in the context of licensing law.

19. Conditions

19.1. Conditions will only be attached to premises licences and club premises certificates:

- that are appropriate and proportionate for the promotion of one or more of the licensing objectives,
- that are tailored to the individual style and characteristics of the premises and events concerned,
- that can be put into effect and enforced within the relevant operating schedule,
- after a hearing where a relevant representation has been upheld, or
- after a review hearing where the grounds for the review have been upheld.

19.2. A number of conditions are mandatory and are required to be applied to most licences and certificates. These relate to such things as the requirement for a designated premises supervisor where alcohol is to be sold, age restrictions on the sale of alcohol or the exhibition of a film, a requirement for door supervisors, as well as the required measures of alcohol and free drinking water to be available.

19.3. To aid administration the Licensing Authority maintains a list of standard conditions, namely a Pool of Model Conditions, which is supplementary to this policy. These conditions identify appropriate and proportionate conditions to cover particular circumstances. These conditions are not intended to be an exhaustive list and other conditions will be considered as may be appropriate.

19.4. Applicants will be encouraged to review these conditions, and where necessary, offer them as part of the premises operating schedule.

20. Personal Licences

20.1. The Licensing Authority recognises the important role that personal licence holders play in the promotion of the licensing objectives at premises selling alcohol. Every sale of alcohol made under a premises licence is required to be made or authorised by a personal licence holder.

20.2. Because of this important role, the Licensing Authority considers it to be good practice for a personal licence holder, and in particular the designated premises supervisor, to have significant operational involvement in the sale of alcohol rather than to undertake a remote or periodic authorisation of other staff. Essentially this would mean authorisation on a least a daily basis and to be available throughout the day to deal with any circumstances that require their expertise and authority.

20.3. When applying for a personal licence, applicants are required to produce a Basic Disclosure from Disclosure Scotland that is no older than one month. All applicants are expected to make a clear statement as to whether they have been convicted of a relevant offence or an equivalent offence outside England and Wales. Personal licence holders are required to have prescribed training and not have any relevant convictions which would call into doubt their suitability.

20.4. In accordance with the Secretary of State's advice, the Licensing Authority will normally refuse applications where the police have issued an objection notice, unless in the opinion of the Licensing Authority there are exceptional and compelling reasons which can justify granting the application.

21. Temporary Event Notices

- 21.1. The Act allows licensable activities to be carried out in specified circumstances on a temporary basis. A Temporary Event Notice (TEN) must be served on the Licensing Authority, with a copy sent to the Chief Officer of Police and the Environmental Health Department, 10 clear working days before the event (not including the day the notice is received by the Authority and not including the day of the event).
- 21.2. The Chief Officer of Police and/or the Environmental Health Department may submit an objection notice to the TEN if satisfied that any of the licensing objectives would be undermined.
- 21.3. Whilst the Licensing Authority recognises the minimum notice period given for the submission of TEN, it would encourage those wishing to submit them to do so at least 28 days prior to their event taking place. This will allow time for the Premises User (the person submitting the TEN) to act appropriately, should an objection from the Police or Environmental Health lead to a refusal of the TEN by the Authority.
- 21.4. If an objection notice has been received from the Police and/or Environmental Protection Department, the Licensing Authority can impose conditions (from the existing conditions on the premises licence or club premises certificate) to the TEN, but only if it is considered appropriate to the promotion of the licensing objectives to impose one or more of the conditions.
- 21.5. A Late Temporary Event Notice (late TEN) can be given up to 5 clear working days but no earlier than 9 clear working days before the event is due to take place. The number of late TENs that can be given in a calendar year is limited.
- 21.6. Late TENs may be objected to by the Chief Officer of Police and/or the Environmental Health Department if they are satisfied that the event will undermine any of the licensing objectives. There is no opportunity for a hearing if a representation is received and the licensable activities at the event will not be able to go ahead.

22. Enforcement

- 22.1. The Licensing Authority will carry out its responsibilities for enforcement so as to promote each of the four licensing objectives referred to in the Act. Full premises inspections will not be undertaken routinely; however, inspections and advice campaigns will be conducted when judged necessary which will allow resources to be effectively targeted towards problem premises. Enforcement activities will be targeted in terms of individual risk so as best to promote the licensing objectives.
- 22.2. Enforcement activities will be targeted in terms of risk and so as best to promote the licensing objectives. In addition, account will be taken of the Regulators' Code and the general enforcement policy of the Licensing Authority, which aims to ensure that enforcement is transparent, fair, reasonable, and proportionate.
- 22.3. Enforcement action will be considered in accordance with the Authority's Environmental Health and Licensing Enforcement Policy and its principles of consistency, transparency, and proportionality.
- 22.4. The Licensing Authority will also develop and review enforcement protocols with Leicestershire Constabulary and other relevant partnership agencies to ensure efficient deployment of Licensing Authority enforcement officers to avoid duplication and reduce any unnecessary regulatory burden on businesses.
- 22.5. Enforcement activities will include operations designed to:

- Protect public safety.
- Prevent nuisance.
- Prevent crime and disorder.
- Protect children from harm.
- Identify unlicensed activities.
- Respond to complaints and representations from relevant individuals and responsible authorities.
- Prevent the sale of alcohol to minors.
- Prevent the sale of alcohol to people who are drunk.
- Identify the keeping of smuggled goods.
- Prevent drug misuse.

23. Delegation of Functions

23.1. The Licensing Authority acts in accordance with the provisions of the Act in relation to the functions automatically transferred to Licensing Committees and refers to the Guidance issued under Section 182 of the Act when determining officers delegated powers.

23.2. The full range of delegated powers can be viewed within Blaby District Council's Constitution Part 3 section 1 page 20 number 110 and Section 6, sub-section 11.

23.3. The Authority is committed to ensuring that it does not place extra burden on applicants, wherever possible, whilst providing an effective licensing function for all licence holders and the community it aims to protect.

23.4. The following will be determined by either the Licensing Committee or one of its sub-committees where a relevant representation has been made:

- a) Application for a personal licence where there are relevant unspent convictions.
- b) The review of a premises licence or club premises certificate.
- c) Decision to object when the local authority is the consultee and not the relevant authority considering the application.
- d) Determination of a police objection to a temporary event notice.
- e) Determination of an environmental health objection to a temporary event notice.
- f) Application for a personal licence.
- g) Application for a premises licence or club premises certificate.
- h) Application for a provisional statement.
- i) Application for variation to a premises licence or club premises certificate.
- j) Application to vary a designated premises supervisor.
- k) Application for transfer of a premises licence.
- l) Application for interim authority.

23.5. The Licensing Authority will ensure that all members appointed to serve as members on the Licensing Committee have undergone appropriate training before they act in that capacity.

24. Right to Appeal

24.1. Applicants and those making representations in respect of applications and reviews to the Licensing Authority have the right of appeal to the Magistrates' Court against the Licensing Authority's decisions. Further information on how to appeal can be obtained by contacting Leicester Magistrates Court, The Court House, 15 Pocklington Walk, Leicester, LE1 6BT.

25. Fees

- 25.1. Fees are set within the Licensing Act 2003 and will be referred to when applicable.
- 25.2. The Act requires a Licensing Authority to suspend a premises licence or club premises certificate if the annual fee is not paid when it is due. However, this does not apply immediately if the payment was not made before or at the time of the due date because of an administrative error, or because the holder disputed liability for the fee before or at the time of the due date. In either of these cases, there is a grace period of 21 days. This period is intended to allow the Licensing Authority and the licence or certificate holder an opportunity to resolve the dispute or error. If the dispute or error is not resolved during this 21-day period, the licence will be suspended.

26. Period of Validity and Review

- 26.1. This Statement of Licensing Policy will come into force on 1st September 2023 and be valid for five years.
- 26.2. The policy will be kept under review during the period of validity and if necessary, amendments will be made.
- 26.3. Prior to a new policy being adopted or amendments made to the existing policy the Licensing Authority will undertake consultation in accordance with section 5(3) of the Licensing Act 2003.

27. Contact Details

- 27.1. Should you wish to contact the Licensing department, please contact:

By post:

Licensing
Blaby District Council
Council Offices
Desford Road
Narborough
Leicester
LE19 2EP

By telephone:

0116 272 7782

By email:

Licensing@blaby.gov.uk